

ANNEXURE:

GBM approved Amendments :

1. ELECTION AND CONSTITUTION OF GOVERNING COUNCIL (11)

Guidelines for Elections of the General council members and Office bearers of Breast Imaging society, India, passed by GBM on 21.02.21 & signed by the Registrar of Societies:

Formed by Election Committee (Dr BeenuVerghese, Dr Rupa Ananthasivan, Dr Poonam Bajaj, and Dr BijitDuara) . Changes recommended by Advisory Council (Dr Col. VSM Pant and Brig. Dr Chandar Mohan) and Governing Council. Further changes were made in meeting held between EC and GC.

Eligibility criteria and tenure for the office bearers and the governing council members

1. President

- Life membership of Breast Imaging Society, India (BISI) for five years for the election in 2021 which shall be 7 years from the election year 2023 onwards.
- They should have completed either 2 terms as Governing council member or one term as governing Council member and one term as office bearers in BISI.
- An exception would be made for founder members who wish to contest for this post. They need not satisfy the clause of membership in governing council or as office bearers in BISI to be eligible to contest the election for the post of President.

After one term of President post, one cannot contest for the same post or any other post in the Breast Imaging Society, India (BISI)

Tenure- 2years

2. Vice president

- Life membership of Breast Imaging Society, India (BISI) for five years for the election in 2021 which shall be 7 years from the election year 2023 onwards.
- They should have completed either 2 terms as Governing council member or one term as governing Council member and one term as office bearers in BISI.

Tenure- 2years

3. Secretary

Life Membership of BISI for five years and should have served in the governing council for at least one term.

Tenure -2years

4. Treasurer

Life Membership of BISI for four years and should have served in the governing council for at least one term.

Tenure -2 years

5. Joint Secretary – should be a Life member of Breast Imaging Society, India (BISI) for at least four years and should have served in the governing council for at least one term.

Tenure -2 years

For all the posts of Executive council elections will be held.

The hierarchy of the office bearers is as follows

President, Vice President, Secretary, Joint Secretary and Treasurer.

- A person holding a post /or held a post in the past of an office bearer, can only contest for a post higher than that they have occupied earlier, only after a cooling period of one term (which is two years).
- The members who have held office bearer posts before the commencement of the election process of BISI (before 2021) can contest for a post higher than the one that they have held previously, but after a cooling period of one term. They can also contest for the membership post in governing council, if they have not completed the permissible 3 terms but after a cooling period of one term.

6. Governing council members – By election only

Should be a member of Breast Imaging Society, India (BISI) for at least three years

Tenure – 2 years.

For the 2ND term of GC membership, the cooling period is 2 years (1 term)

For the 3RD term of GC membership, the cooling period is 4 years (2 terms)

The maximum number of times a person can become a governing Council member is 3.

A GC member can stand directly for a post of Executive Council if eligible without a cooling period.

- **Constitution of the governing council-**

The governing council will have 10 members, two from each zone and there would be five zones in all namely North, South, East, West and Central zone.

North zone: Jammu Kashmir, Ladakh, Punjab, Haryana, Delhi, Uttarakhand, Uttar Pradesh, Himachal Pradesh, Chandigarh

West zone: Rajasthan, Gujarat, Maharashtra, Goa, Dadar & Nagar Haveli and Daman and Diu

Central zone: Madhya Pradesh, Odisha, Chhattisgarh, Telangana

South zone: Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Pudicherry, Lakshdweep and Andamon and Nicobar.

East zone: Bihar, Jharkhand, West Bengal, Sikkim, Meghalaya, Assam, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura.

In case there is only one candidate for a given post then he/she gets selected unopposed.

In case a particular zone falls short of the stipulated number of contestants for governing council post, then the election committee can take an ad hoc decision at the time of election and relax the number of life membership years but atleast one year of membership is mandatory (to encourage participants from that zone). If the CEO does not get enough nominations from a particular zone then he would get back to that particular zone and inform about the relaxation of the rule and ask for nominations again for that particular seat. New nominations with at least one year of life membership would be accepted and would contest for the elections. However, if still no candidate stands for election, then once all the other zones' GC members have been selected, out of the remaining contestants, the contestant with the highest number of votes will be chosen to represent the zone with inadequate numbers. In case there are more than 1 empty posts for GC, thesecond one will go to the next highest number of votes from another zone (just to avoid too many people from the same zone)

Co-opted member - is member chosen by the President of the society to execute certain specific responsibilities or tasks. For one task one member (the lead of the team doing that particular task) would be chosen. This member shall be invited for the governing council meetings especially when there is a discussion about that specific task being carried out by that member. This co-opted member would not have any voting rights.

If a member of GC has inappropriate behaviour or is involved in activities which are against the interests of the society then he/she can be evicted if 2/3rd of GC agrees for it. This would require a formal secret vote, with all members present and voting, since it is a very serious matter.

Overseas/members not working in India are not eligible for the posts of either a governing council member or any of the office bearers of BISI.

- **Constitution of election committee**

The election committee would be headed by the Chief Election Office (CEO), who would be the immediate past president or at times when it is not possible, any previous past president could also hold the post of the CEO. 4 GC members, who are not contesting the current election will be chosen by the CEO to assist him in the process of elections.

The primary responsibilities of the election officers /committee would be to check the eligibility of the candidates contesting for the post of office bearers or the GC membership and conduct the process of a free and fair election and to declare the results of the election. Members of the Election Committee would have voting rights. If two contestants have equal number of votes then they share their term i.e one year each. The member senior in terms of membership of the society starts first.

It was agreed that the election would be by e-voting instead of by show of hands or secret ballot which may be decided by the presiding officer, nominated by the current governing council.

The detailed procedure and the costing for setting up of the e-voting would be discussed with the company that is currently managing the BISI website and will be coordinated by Dr Rupa Renganathan from Coimbatore.

All the elections should be completed preferably one month prior to the annual conference so that the handover can be done in the annual meeting.

Compulsory attendance, in person, to the conference is not mandatory for someone to contest an election or vote for the candidates.

- **Handing over of responsibilities**

The name of the members of the newly the elected Governing Council Members will be announced at the time of the GBM by the Incumbent President and Incoming President and Secretary will be invited at the dais along with handing over the responsibilities.

2. EDUCATIONAL ENDOWMENTS Additional point 27

This is the suggested amendment for educational endowments and their sources: Any Named Endowment must be used for fellowships. The corpus amount will be deposited and only the interest from that will be awarded to the beneficiary and the duration is for 5 to 7 years. 24

1. In memory of Dr. Smiti Sripathi, an endowment of rupees 5 lakhs was donated by her husband Dr. Sripathi in 2019. A memorandum was signed wherein the annual interest obtained from the principal amount in fixed deposit in BISI central account will be used for awarding prizes for top two poster presentation (1st prize of Rupees Ten thousand only) and 2nd prize of Rupees Five thousand only during BISI annual conference. The amount will be issued in the form of cheque to the winners. The first year of award for the winners have already been presented at BISICON 2021. Dr Sripathi will be invited for the conference to present the award to the candidate and be given one days accommodation.

2. BISICON 2019 in Hyderabad had a substantial collection of approximately 25 lakhs after tax. During 2021 BISICON it was decided to start a short term Fellowship of 6 weeks from a certain portion of the amount. The grant to be awarded was decided on a sum of forty thousand only. This was agreed for a period of 5 years

only initially. The candidate to be selected should be a BISI member for at least 1 year. The eligibility criteria, selection procedures, curriculum and the list of hospitals where training can be obtained are posted in BISI website. The first candidate who was selected by the current President and Secretary of BISI along with Dr Jwala Srikala and Dr Annapurna from 2019 BISICON along with, has already completed the Fellowship in 2021 and will be awarded the amount shortly after ratification in the GBM. - There is no separate provision made for the grant amount till BISICON 2022. For the subsequent years it is proposed to deposit an amount of ten lakhs in a fixed deposit for a period of 5 years with interest paid annually which will be used towards the fellowship grant. 25

- The current list of hospitals can & will be expanded for each zone with predefined criteria.
- The selection committee can consist of Dr. Jwala Srikala , President & Secretary & a GC member from each zone in turns.

3. GUIDELINES FOR BISI ENDORSEMENTS.

The following are the guidelines for BISI endorsement :

1. No financial commitment on either side.
2. Pre conference
 - Request email from the organizers to the General Secretary & President of BISI by email breastimagingociety@gmail.com
 - BISI logo with endorsement from the BISI President & Secretary should be included in the promotion banners, certificates and programme brochure.
 - It should also mention that the programme is in association/ collaboration with Breast Imaging Society, India.
 - Details of faculty must include a BISI identity (member or office bearers)
 - Desk for new member registrations and promotion for the mid-term or annual conference at conference venue.
 - BISI disseminates this information through email and whatsapp & social media handles
3. Post conference report: The letter or word doc should be on the conference letter head or your institution letter head & stamp; should have the following details.
 1. Date
 2. Venue
 3. Theme
 4. Programme
 5. Photos 3 to 4
 6. Attendees numbers
 7. CME points
 8. Faculty
 9. Any new members for BISI

Optional

Any PPT or video of academic content if faculty is willing.

Any set of interesting cases or academic content as CD from the host side which we can share as educational material or display in our website after securing due permissions.



Dr. Bagyam Raghavan
President BISI



Dr. Varsha Hardas
Secretary BISI

Date: 30th December 2022